

NWNP

MINUTES OF A MEETING HELD ON TUESDAY 10 SEPTEMBER 2019

Subject	Description	Actions
Present:	Geoff Chapman (Chair), Ruth Knight, Wendy Tilley, Nick Tilley, Pip Hartley, Emma Turner	
Apologies:	Sue Robinson, Hannah Pearce	
Minutes of last meeting and matters arising	The minutes of the meeting held on 19 August 2019 had been accepted as an accurate record of the meeting..	
Declarations of interest	Site 8: Wendy Tilley, Nick Tilley, Sue Robinson, Ruth Knight. Site 15: Wendy Tilley, Nick Tilley, Ruth Knight, Hannah Pearce.	
Neighbourhood Plan template	A template had been produced and circulated. The format and contributions had been agreed . Drafts should be in place by the next NP meeting. It had been agreed that, rather than insert completed drafts onto the template, the template contributors would draft sections independently and circulate and these would be uploaded onto the template at a later date. Editing and styling would take place when the draftNP had been completed. It had been agreed that the written content should be limited to text and that tables /graphs should be included in the appendices. GC agreed to look into the regulations regarding the required elements of a Neighbourhood Plan.	All GC
Technical support	GC had received confirmation regarding the successful bid for technical support to review site assessments, confirm conclusions and shortlist . A meeting with AECOM had taken place. Our application had been discussed together with the type of support package that we would require. AECOM would discuss with Locality and, we hope to hear the outcome shortly. It had been agreed that we should submit an application for technical support to assist with our policy writing.	GC
Parish Magazine	It had been agreed that we should submit a brief update for the next Parish magazine. A draft was duly completed and has been submitted.	All
Dates of next meetings	Tuesday 8 October at Malden House Tuesday 12 November at Manor Farm House.	