

NWNP

**MINUTES OF A MEETING HELD ON MONDAY 2nd JULY 2018**

Subject	Description	Actions
<b>Present:</b>	Geoff Chapman (Chair), Ruth Knight, Wendy Tilley, Nick Tilley, Pip Hartley, Sue Robinson, Emma Turner, Hannah Pearce	
<b>Apologies:</b>	None	
<b>Minutes of last meeting and matters arising</b>	The minutes of the meeting held on 5 <sup>th</sup> June had been accepted as an accurate record of the meeting. Other than those itemised on the agenda, there were no further matters arising.	
<b>Declarations of interest</b>	None	
<b>Plan template</b>	<p>A plan template had been drafted for comment. Items therein had been discussed and sections to draft or collate had been allocated (see separate attachment with actions). Much of the content had already been written and had been uploaded into dropbox or onto the website. Required policies had been discussed. It had been agreed that there would be two to three policies required about <b>'housing'</b> (to include the structural mix and make up), one on <b>'green infrastructure'</b> and one on <b>'community'</b>. Character and setting would be addressed in text form (as <b>'transport'</b> and <b>'economy'</b>), drawing what we could from the B and D local plan.</p> <p>GC had agreed to store securely all completed questionnaires.</p> <p>GC to graph/present data from ranking questions</p> <p>RK to analyse open questions in presentable format</p>	<p><b>All-</b> see attached NP template</p> <p><b>All-</b> return questionnaire to GC GC RK</p>
<b>Site assessments</b>	<p>All site assessments had been completed. ET had reported that each assessment would require a cover sheet detailing, for example, the methodology used. These would be completed and discussed at the next NWNP meeting and a shortlist drawn up.</p> <p>Thereafter, all developers would be informed of the decision to shortlist, or not, and the short-listed sites would be presented to the village community during October.</p>	HP, ET, PH
<b>Proposed flyer: community engagement</b>	A one page article had been published in the July Parish magazine. This would be amended and a flyer produced to be distributed to all households in the village during July.	<p>RK to amend PH to produce flyer GC to arrange copying All to deliver.</p>

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<b>Next Meeting</b>	The next meeting will be on <b>Thursday 13<sup>th</sup> September 8pm at Church cottage (PH).</b>	
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