

**MINUTES OF A MEETING HELD ON Thursday 27<sup>th</sup> October 2018**

<b>Subject</b>	<b>Description</b>	<b>Actions</b>
<b>Present:</b>	Geoff Chapman (Chair), Hannah Pearce, Sue Robinson, Pip Hartley.	
<b>Apologies:</b>	Ruth Knight, Wendy Tilley, Nick Tilley, Emma Turner.	
<b>Minutes of last meeting and matters arising</b>		
<b>Declarations of interest</b>	None	
<b>Site Assessments</b>	Received the sites assessments in final form. Discussed next moves and agreed to meet with BDBC to confirm validity of assessments and best practices with next moves	GC
<b>Monitoring of Local Plan Policy SS5</b>	Discussed letter received from BDBC with regards to Monitoring of Local Plan Policy SS5, and reviewed response drafted by HP. GC to make agreed amendments to BDBC, consult with full council and reply to BDBC accordingly	GC
<b>Next Meeting</b>	TBC	