

## MINUTES OF A MEETING HELD ON MONDAY 15<sup>th</sup> APRIL 2019

Subject	Description	Actions
<b>Present:</b>	Geoff Chapman (Chair), Ruth Knight, Wendy Tilley, Nick Tilley, Emma Turner, Sue Robinson, Pip Hartley.	
<b>Apologies:</b>	None	
<b>Minutes of last meeting and matters arising</b>	The minutes of the meeting held on 25th March 2019 had been accepted as an accurate record of the meeting. Other than those itemised on the agenda, there were no further matters arising.	
<b>Declarations of interest</b>	Declarations of interest for specific sites will be noted as and when the specific sites are discussed.	
<b>Site assessment</b>	<p><b>Progress since the last meeting:</b> Letters re additional site visits had been sent to landowners and replies had started to be returned.</p>	
<p><b>Project bid</b></p> <p><b>Grants</b></p>	<p>It had been agreed that we would need to identify a project brief to include 'where we are at' and 'what we want to achieve' and seek quotes for support to write up the NP. The NWPC would require three quotes. GC had put together a project bid. This had been circulated. In the light of discussions at the meeting, GC would revise the document to include a health check proposal and seek three quotes.</p> <p>Depending on the results of the health check there would be three options open to us:</p> <ol style="list-style-type: none"> <li>1. Technical support and grant</li> <li>2. Technical support only</li> <li>3. Grant only.</li> </ol> <p>Grant applications for the financial year 2019/20 had still not opened. GC would make a bid for grant funding when grant applications had been opened. However, it had been agreed that we should also look at the suitability of drawing down a suitable technical support package. NWNP members had looked at the technical support documents GC had circulated. It had been agreed that the following could be useful bids:</p> <p>Number 3: Site options and assessments; Number 5: Evidence base and policy development; Number 2: Housing needs assessment.</p> <p>The possibility of, at a later stage, accessing support for number 10 (Plan health check review) had been discussed. It had been noted that it would be necessary to 'housekeep' items on dropbox before any health check.</p>	GC

NWNP

<b>Date of next meeting</b>	<b>Monday 13<sup>th</sup> May, 8pm</b> at 10 St Michael's Close.	
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