

MINUTES OF A MEETING HELD ON MONDAY 14th JANUARY 2019

Subject	Description	Actions
Present:	Geoff Chapman (Chair), Ruth Knight, Wendy Tilley, Nick Tilley, Pip Hartley, Emma Turner, Hannah Pearce	
Apologies:	Peter Waggett, Sue Robinson	
Minutes of last meeting and matters arising	The minutes of the meeting held on 27 October 2018 had been accepted as an accurate record of the meeting. Other than those itemised on the agenda, there were no further matters arising.	
Declarations of interest	None	
Site assessment	<p>GC and HP had given feedback on their meeting at B&DBC with Matt Melville, specifically on SS5 policy. We had been reminded that the policy states that ‘the ten homes required should be within or adjacent to settlements within the Settlement Policy Boundary’ (ie North Waltham). (Ref: letter of 15 October 2018). The clarification gained from B&DBC needs to be reflected in the NP site assessments and each proposal’s consistency with other local policies.</p> <p>It had been agreed that as a consequence of this, and the sites from BDBC Call for Sites (see below), we should contact all sites stating that, upon advice from B&DBC, site assessments were being reappraised.</p>	GC
Local plan call for sites	Ten sites had been submitted to B&D BC under SHELAA and B&DBC had requested that these should also be site assessed. This should be done as soon as practicable.	HP,ET,PH,WT,NT
North Waltham Farm	Discussion had taken place on whether to take forward discussions with the agent/landowner, as this site had been the villagers’ preferred option but had not been submitted under the Call for Sites. It had been agreed that this site should be assessed in the same manner as those submitted to the Call for Sites.	GC
Meeting with B and D BC	Other details had come out of the meeting with B and D, specifically the need to address the following in our Neighbourhood Plan:	

NWNP

	<ol style="list-style-type: none"> 1. Identification of local green spaces; 2. Identification of local facilities; 3. Allocation of CILs/106; 4. Monitoring indicators. <p>RK would begin writing up evidence for the identified local green spaces using evidence from our village questionnaire.</p> <p>Preliminary research should be undertaken with respect to 2 to make sure the facilities concerned were happy to be named in the plan.</p> <p>Information for (3) would come from the questionnaire.</p>	RK
AoB	It had been agreed that we should look into getting a grant (financial year starting April 2019) to assist with the write up of our Neighbourhood Plan (the PC would require three quotes).	GC
Date of next meeting	Monday 11 th February 2019 8pm at Malden House	