

MINUTES OF A MEETING HELD ON TUESDAY 9th JANUARY 2018

Subject	Description	Actions
Present:	Geoff Chapman (Chair), Ruth Knight, Wendy Tilley, Nick Tilley, Hannah Pearce, Sue Robinson, Pip Hartley, Emma Turner, Peter Waggett	
Apologies:	Adele Stevenson	
Minutes of last meeting and matters arising	The minutes of the meeting held on 14 th November had been accepted as an accurate record of the meeting. Other than those itemised on the agenda, there were no further matters arising.	
Declarations of interest	None	
Consultation statement	A sub team had begun work on this. Deadline for first draft agreed. PH to edit and style (from dropbox) by next meeting.	WT,NT,GC to complete PH to edit by next meeting
Site assessment	PH had drafted a form to be used for this exercise. Stage one would be a desktop exercise but could involve some fact checking.	HP,ET,PH
Planning	<p>It had been agreed to work towards a deadline of June 2018 to complete site assessments and prepare policies in draft form.</p> <p>The following had been agreed:</p> <ul style="list-style-type: none"> • SR and RK to re-visit Vision and Goals and amend if required. • GC to start work on an introduction. • After the next meeting, work to start on drafting policies • Site assessments to be complete by early June to present/display/consultation for villagers in Rathbone Pavilion. • Display/stand to be available at Big Lunch/Church Fete for village comments 	<p>SR/RK by next meeting</p> <p>GC Sub team of WT,NT,RK,SR,PW,GC</p> <p>ET HP PH</p>
Meeting with B&DBC	This had been arranged for 30 th January 2018 at the council offices. The meeting would discuss plan progress toward Regulation 14. Clarification on some items would be sought.	GC, HP, ET
Next Meeting	The next meeting will be on Monday 19th February 2018, 8pm, at Church Cottage.	