

## MINUTES OF A MEETING HELD ON TUESDAY 14<sup>th</sup> NOVEMBER 2017

Subject	Description	Actions
<b>Present:</b>	Geoff Chapman (Chair), Ruth Knight, Wendy Tilley, Nick Tilley, Hannah Pearce, Sue Robinson, Pip Hartley	
<b>Apologies:</b>	Peter Waggett, Adele Stevenson	
<b>Minutes of last meeting and matters arising</b>	The minutes of the meeting held on 10 <sup>th</sup> October had been accepted as an accurate record of the meeting. Other than those itemised on the agenda there were no further matters arising.	
<b>Declarations of interest</b>	None	
<b>Call for sites</b>	At the last meeting it had been agreed to contact all those submissions which did not qualify for Neighbourhood Planning status under the terms of the B and D current local plan (at least 5 for developments outside the boundary and at least 10 for those inside). The chair had made written contact with all those who had offered land through the call for sites, and was subsequently in follow up discussion with some of these. A meeting was being arranged with one landowner in the near future (HP to attend)	GC/HP
<b>Site appraisal</b>	At the previous meeting HP had outlined a strategy for conducting the site appraisal and circulated this by email (11 October). It had been agreed that we would use the Sherborne St John site appraisal documentation and modify it to meet our needs. HP agreed to undertake a desk top exercise on this and PH offered to redraft the paperwork if required.	HP  PH
<b>Mapping and questionnaire results</b>	GC had completed the mapping exercise indicating sites which the community wished to protect and those deemed appropriate for development. RK had collated the responses to the open questions to date. This would be re-circulated when the outstanding results had been received.	RK
<b>Evidence base document/consultation statement</b>	It had been agreed that we needed to make progress with writing up the consultation statement as part of our evidence base document. A sub group of WT,NT,SR and RK would appraise those local documents currently available on the internet (Sherborne St John (NT), Bramley, Kingsclere (RK), Oakley, Overton) and meet to agree a format/begin writing up on Wednesday 6 <sup>th</sup> December 8pm at the Tilley's house.	WT NT SR RK

NWNP

<b>Next Meeting</b>	The next meeting will be on <b>Tuesday 12<sup>th</sup> December 2017, 8pm, at The Fox.</b>	
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