

MINUTES OF A MEETING HELD ON TUESDAY 10th OCTOBER 2017

| Subject | Description | Actions |
|--|---|--|
| Present: | Geoff Chapman (Chair), Ruth Knight, Wendy Tilley, Nick Tilley, Hannah Pearce, | |
| Apologies: | Sue Robinson, Adele Stevenson , Pip Hartley | |
| Minutes of last meeting and matters arising | The minutes of the meeting held on 12 th September had been accepted as an accurate record of the meeting. Other than those itemised on the agenda there were no further matters arising. | |
| Declarations of interest | None | |
| Call for sites | <p>The deadline for the 'call for sites' had been 6th October and eight potential sites had been submitted. In addition, one additional brownfield site in our area had been submitted to Basingstoke and Deane's 'call for sites'. GC would liaise with B and D to check if they had received any further sites in our area.</p> <p>The group agreed a strategy for taking this forward which would include discussions with site owners, matching of sites against defined criteria and formal meetings.</p> | GC |
| Site appraisal | HP outlined a strategy for conducting the site appraisal. | HP |
| Questionnaire results | <p>Ruth had produced a spreadsheet on which to collate responses to the five open (qualitative) questions (attached). Members should add additional rows as required and return their completed spreadsheets to RK for collation and analysis by Tuesday 7th November.</p> <p>Outstanding collated responses to the mapping questions should be emailed to GC also by Tuesday 7th November, either using the spreadsheet provided by GC, or in tabular/list form</p> | <p>Action: all by 7th November</p> <p>RK to collate</p> <p>HP,ET, SR, PH</p> <p>GC to collate</p> |
| Next Meeting | The next meeting will be on Tuesday 14th November 2017 at 8pm (venue to be confirmed). | |