

NWNP

**NOTES OF A MEETING HELD ON THURSDAY 21st JANUARY 2016
AT 8PM IN THE RATHBONE PAVILLION**

		<i>ACTION</i>
	PRESENT: Geoff Chapman (Chair), Peter Waggett, Pip Hartley, Adele Stevenson, Ruth Knight, Nick Tilley, Wendy Tilley.	
1.	Apologies for Absence: Mark Dinning, Sue Robinson.	
2.	<p>Notes and actions from the previous meeting (November 19th)</p> <p>Adele Stevenson read out the notes from the previous meeting and members reported on progress with any actions. In response to a problem with a possible grey area between old and emerging plans, the Chair outlined the relevant planning documents the group would need to use: the current South Eastern Plan, the MPPF, the Adopted Local Plan for 1996-2011 sections of which had been carried forward pending an emerging new local plan. The Conservation Appraisal Area for North Waltham is still valid although up for review. The Settlement Boundary remains unchanged.</p> <p>Pip Hartley had researched local business and village groups and these were provided for the Chair who agreed to cross reference these to other sources.</p> <p>A group email had been set up. The email address is: nwneighbourhoodplan@gmail.com and the password is N0rthwaltham</p>	Geoff Chapman
3.	<p>Time frame for the Neighbourhood Plan:</p> <p>The group would be required to decide on the timeframe for the Neighbourhood Plan, when agreed, to be valid. Those present considered that a 15 year timeframe would be most sensible.</p>	
4.	<p>Funding:</p> <p>The group would need to access sources of funding in order to produce the Neighbourhood Plan. Peter Waggett agreed to research this to include, council grants and Big Lottery funding. The Locality website was also suggested as a source of useful information.</p>	Peter Waggett
5.	Determining a clear vision and objectives:	

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	<p>The group recognised that, whilst it was useful to look at the objectives set by other Neighbourhood Plans, our starting point should take into account the views of local residents, and businesses. Discussion took place as to how best to gather this information. This would not at this stage be a detailed questionnaire (this would come later) but focus around 2 possible themes (see below). An article in the next Parish Mag (deadline date 19 February) was considered a good starting point to gather this evidence with (possibly) a leaflet drop to those households who did not receive the Parish Mag. Completed mini questionnaires could be emailed to the NWNP group or collected in a box at the shop (subject to their approval).</p> <p>The wording of the two themes for the mini questionnaire was discussed briefly and it was agreed that Ruth Knight would come up with a starting point for these two themes to be amended/adapted by the rest of the group.</p> <p>Theme 1: something along the lines of ‘ <i>What features of the village is it important to retain</i>’.</p> <p>Theme 2: something along the lines of ‘ <i>What features of the village would you like to see change</i>’.</p> <p>All members to think about this and how best to ensure best coverage of interested groups and individuals and respond no later than 1st February. Discussion took place on whether to provide particular examples (eg more housing , less housing , etc) although this would have to be worded very carefully to avoid bias. Comments please.</p> <p>Draft article then to be written for the Parish Mag and agreed and submitted before the deadline of February. The article should be reader friendly and outline that it provides an opportunity for all of us to shape the future of our neighbourhood.</p>	<p>Ruth Knight</p> <p>All members of the NWNP group</p> <p>Ruth Knight in consultation with NWNP group.</p>
<p>6</p>	<p>Date of next meeting:</p> <p>Although it had been agreed that the meetings would take place on the third Thursday of each month, it had been noted that this would place the February meeting during half term. A decision was taken therefore to hold the February meeting on Thursday 11th February at 8pm at Adele’s house.</p>	